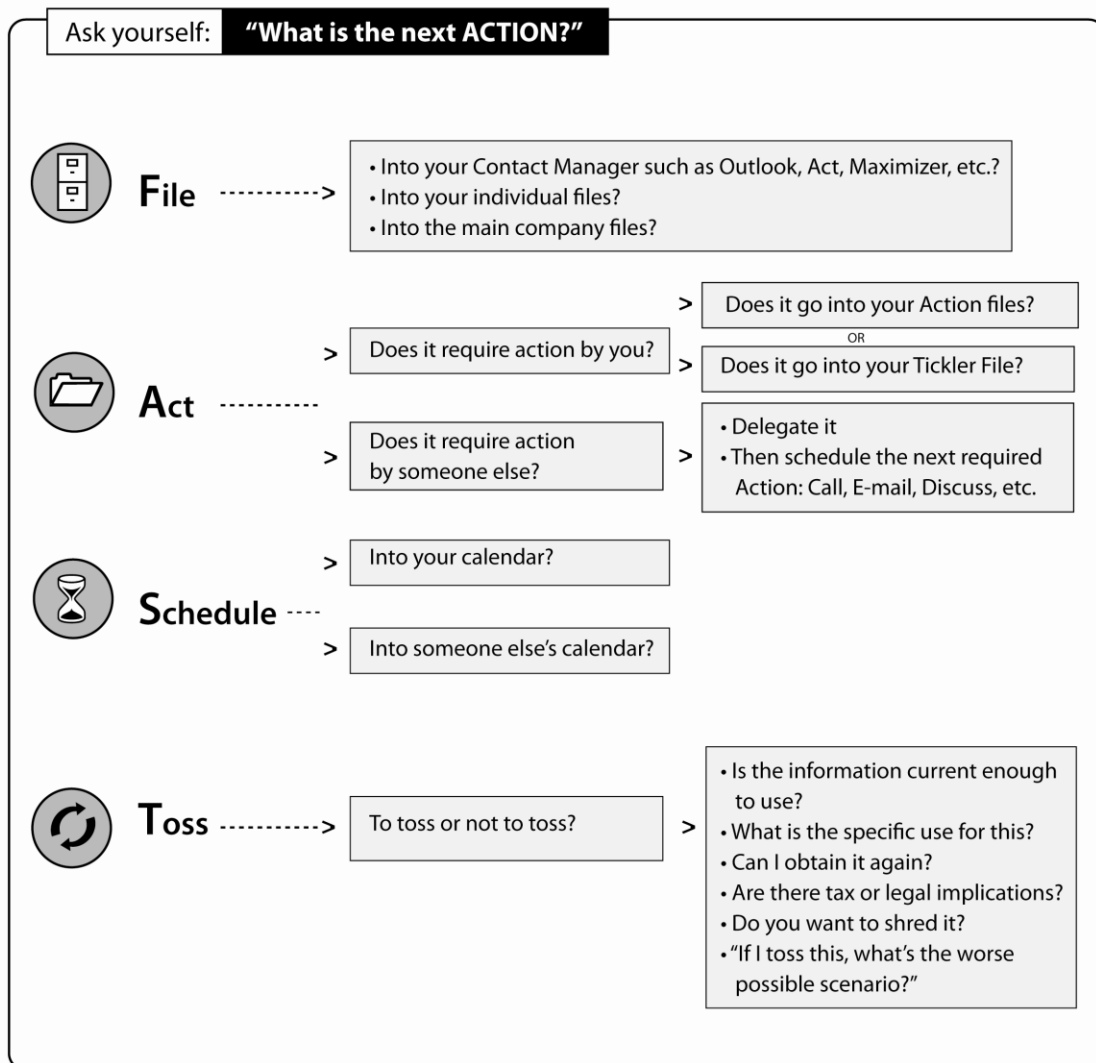


the  
**FAST Workflow™ Principle**  
For items that arrive into your "In Tray" or "E-mail Inbox"



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